



Volunteer Role Description: House maintenance / DIY Volunteer

Role purpose

To contribute to ASSIST clients having a safe and secure living environment by doing repairs and maintenance work on our houses. Having good quality accommodation is extremely important for ASSIST clients as they seek to address the root causes of their asylum situation and destitution.

We are recruiting for two kinds of Maintenance volunteers - Experienced, and Beginner. See the description below:

Tasks - Experienced Maintenance Volunteer

In coordination with the ASSIST Housing Maintenance Coordinator, the Experienced Maintenance volunteers will take on tasks such as:

- Electrical: electrical safety testing, changing plug sockets, light switches, fitting smoke alarms, and fitting extractor fans
- Plumbing: repairing leaks, clearing blockages, fitting new radiator valves, fitting new taps, traps and pipework, and fitting downpipes and gutters
- Carpentry: laying laminate/wood flooring, hanging doors, fitting intumescent strips to doors, repairing damaged wood
- DIY: assembling flat pack furniture, fixing broken furniture, fitting blinds/curtains, changing locks, painting and decorating

What you need to begin the role

- Handy-person skills, OR someone skilled in either of: carpentry, plumbing, electrics
- Willingness to work with others and to respect diversity and cultural difference
- Willingness to comply with health and safety instructions
- Reliability and punctuality
- Ideally able to drive and/or access to a vehicle
- Ideally have own tools

Tasks - Beginner Maintenance Volunteer

Under the supervision of the ASSIST Housing Maintenance Coordinator, the Beginner Maintenance volunteers will take on tasks such as:

- Assisting the Housing Maintenance Coordinator on bigger repair/maintenance projects, for example, painting and decorating a room or repairing a damaged bay window
- Painting and decorating
- Cleaning gutters
- Checking and replacing window seals

- Servicing extractor fans
- Moving furniture and equipment between properties

What you need to begin the role

- Good attention to detail, problem solving and a willingness to learn new skills
- Willingness to work with others and to respect diversity and cultural difference
- Willingness to comply with health and safety instructions
- Reliability and punctuality
- Ideally able to drive and/or access to a vehicle
- Ability to drive and/or access to a vehicle would be a bonus

Essential Training Provided

This will be provided for both roles

- Introduction to ASSIST and the Asylum Process
- Confidentiality, Safeguarding and Boundaries

Time commitment: At least one full or two half-days per month

Volunteering days / time: Flexible

Resources: We cover travel expenses and other ad-hoc essential costs related to your volunteer role.

Location: Firth Park, Pitsmoor, Gleadless

ASSIST team: This role is part of the Housing Team, managed by the Housing Maintenance Coordinator.

Any Questions?

If you would like a chat about our roles or have questions, contact Leah, our Volunteer and Community Outreach Coordinator:

 07422655683

 volunteer@assistsheffield.org.uk

To apply, head to our website:

<https://www.assistsheffield.org.uk/content/volunteer-us>