



Current Volunteering Opportunities with ASSIST

ASSIST is totally reliant on its volunteers, and is organised through a variety of teams. We hope you will find something that suits your talents and your availability!

An induction session is provided for all volunteers, and training for specific roles is arranged through the team leader.

Travel expenses are paid, plus a lunch / meal allowance where the volunteer's task is for more than 3.5 hours.

Most of ASSIST's activities are based in Sheffield City Centre.

Accommodation Team

Night Shelter volunteer - to stay overnight at the ASSIST night shelter

Night Shelter welcomer - to welcome clients to the night shelter in the evening, without staying overnight

House Visitor - to visit and befriend clients in ASSIST houses

Maintenance volunteer - to help maintain ASSIST houses

Women's Gardening Project volunteer - to support female residents' well-being through gardening.

Administration Support volunteer - to provide admin support for the accommodation team

Volunteer Host - to offer weekend or longer term accommodation to clients in their own home

(Many of these roles suit those who work during the day)

The Accommodation team is currently looking for new volunteers

Admin Team

General administration duties to support the ASSIST office.

(During office hours)

The Administration team is currently looking for a new volunteer

Support & Advocacy Teams

Support & Advocacy volunteer - to meet regularly with clients to offer signposting and support.

Support & Advocacy receptionist - to welcome ASSIST clients and make welfare payments.

Volunteers commit to two sessions per month on *either*:

Monday, Tuesday or Thursday afternoon

Friday morning

The Advocacy team is currently looking for new volunteers

Accompanying Team

Accompany individual asylum seekers to appointments and activities, including introducing them to sources of social support e.g. leisure & education activities etc.

Times variable, to suit both volunteer and asylum seeker.

Preferably available most Wednesday afternoons 1.30 to 3.30 and occasional Wednesday mornings.

The Accompanying team is currently looking for new volunteers

Cleaner

General cleaning tasks (hovering, dusting, wiping surfaces, washing up, emptying bins in the busy ASSIST office and its other 2 rooms.

Negotiable within Mon - Fri, 10.30am – 3pm

We are currently looking for a new cleaning volunteer

Events, Fundraising and Awareness Team

This team talks with the general public, raising awareness about asylum seekers, the issue of destitution, and the work of ASSIST, including speaking with churches and other groups. It arranges fundraising events and supports other groups and individuals in arranging events for ASSIST. It also produces ASSIST's newsletter.

Evening meetings of the core team, other times vary according to volunteer role and events

The Events, Fundraising and Awareness team is currently looking for new volunteers

Grant Application team

The team raises funding for core activities and new projects.

The team researches sources of grants, assesses their funding priorities and probable amounts of grants. Grant applications are written using information from records made by other ASSIST teams. Reports on progress during and after the grant are also part of the team's work, and are useful for monitoring and evaluation purposes.

Flexible within Mon-Fri, 10am – 3pm (negotiable)

The Grant Application team is not currently looking for a new volunteer

Help desk team

A team of volunteers who staff the ASSIST tables at the weekly City of Sanctuary drop-in for asylum seekers. Using interpreters where required, the volunteer will interview clients and may provide information, or signpost the asylum seeker to other agencies.

Weds 1.45-4.30pm

The Help desk team is currently looking for new volunteers

Night Shelter

This emergency overnight accommodation takes place in a church centre, for both men and women (in separate areas). Volunteers sleep overnight in the centre, usually 1-2 nights a month. Some volunteers are also needed to welcome clients in the evening, without staying overnight.

Mon evening – Sat morning Overnight 10pm – 8am or 10-11pm

The Night Shelter team is currently looking for new volunteers

Panel Team

The Panel team exists to prioritise new referrals for ASSIST support and to review individuals who are in receipt of ASSIST support, using agreed criteria to make those decisions.

Tuesday evenings – 2 hours, 4-6pm, 5-7pm or 6-8pm

The Panel team is currently looking for new volunteers

A number of other roles are available ...

For details, come to one of our volunteer information sessions