



Current volunteering opportunities with ASSIST Sheffield

ASSIST is totally reliant on its volunteers, and is organised through a variety of teams. We hope you will find something that suits your talents and your availability. Induction training and other regular training opportunities are provided for all volunteers. Travel expenses are paid, plus a meal allowance where the volunteer's task is for more than 4 hours. Most of ASSIST's activities are based in Sheffield City Centre.

Accommodation Team

Night Shelter volunteer - to welcome clients and sleep overnight at the ASSIST night shelter one or two nights per month.

House Visitor - to visit and befriend clients in ASSIST houses

DIY volunteer - to help maintain ASSIST houses

Women's Gardening Project volunteer - to support female residents' well-being through gardening.

Administration Support volunteer - to provide admin support for the accommodation team

Volunteer Host - to offer weekend or longer term accommodation to clients in their own home

(Many of these roles suit those who work during the day)

The Accommodation team **is** currently looking for new volunteers and hosts

Office Administration

General administration duties to support the ASSIST office.

(Office hours, depending on availability)

The Office team **is** currently looking for a new volunteer

Support & Advocacy Teams

Support & Advocacy volunteer - to meet regularly with clients to offer signposting and support.

Support & Advocacy receptionist - to welcome ASSIST clients and make welfare payments.

Volunteers commit to two sessions per month on either: Monday, Tuesday or Thursday afternoon Friday morning

The Support & Advocacy teams are currently **not** looking for new volunteers

Accompanying Team

Accompany individual asylum seekers to appointments and activities, including introducing them to sources of social support e.g. leisure & education activities etc.

Times variable, to suit both volunteer and asylum seeker.

Preferably available most Wednesday afternoons 1.30 to 3.30 and occasional Wednesday mornings.

The Accompanying team **is** currently looking for new volunteers

Cleaner

General cleaning tasks (hovering, dusting, wiping surfaces, washing up, emptying bins) in the busy ASSIST office and its other 2 rooms.

Negotiable within Mon - Fri, 10.30am – 3pm

We **are** currently looking for a new cleaning volunteer

Events, Fundraising and Awareness Team

This team talks with the general public, raising awareness about asylum seekers, the issue of destitution, and the work of ASSIST, including speaking with churches and other groups. It arranges fundraising events and supports other groups and individuals in arranging events for ASSIST.

Evening meetings of the core team, other times vary according to volunteer role and events

The Events, Fundraising and Awareness team **is** currently looking for new volunteers

Help desk team

A team of volunteers who staff the ASSIST tables at the weekly City of Sanctuary drop-in for asylum seekers. Using interpreters where required, the volunteer will interview clients and may provide information, or signpost the asylum seeker to other agencies.

Weds 1.15-4.30pm

The Help desk team is currently **not** looking for new volunteers

Panel Team

The Panel team exists to prioritise new referrals for ASSIST support and to review individuals who are in receipt of ASSIST support, using agreed criteria to make those decisions.

Tuesday evenings – 2 hours

The Panel team is currently **not** looking for new volunteers

A number of other roles are available ...

For details, come to one of our Drop In sessions